

Higher Education Emergency Relief Fund Report – Emergency Financial Aid Grants to Student

9/1/2020

National Polytechnic College (NPCollege) (OPE ID: 03910400) received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

NPCollege appreciates that Congress and the President have made these critical funds available for eligible students who have expenses related to the disruption of campus operations due to the coronavirus pandemic. We take receipt of these federal funds seriously and are distributing them in accordance with the CARES Act and implementing guidance.

NPCollege is making the below information available for transparency purposes and in compliance with the U.S. Department of Education’s (“Department”) Electronic Announcement of May 6, 2020. For questions or concerns regarding this Fund Report, please contact Mayra Grijalva, Financial Aid Officer at mgrijalva@npcollege.edu.

1. NPCollege signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. NPCollege has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that NPCollege will receive or has received from the Department pursuant to NPCollege’s Certification and Agreement [for] Emergency Financial Aid Grants to Students is \$168,452.
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is \$58,550.
4. The estimated total number of students at NPCollege eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is 139.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is 128.
6. The methods used by NPCollege to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided in the [Cares Act Grant Method section below](#).
7. Any instructions, directions, or guidance provided by NPCollege to students concerning the emergency financial aid grants are provided in the [Frequently Asked Questions section below](#).

Footnote: For the purposes of this report, institutions may determine the number of eligible students based on the number of students for whom the institution has received an Institutional Student Information Record (ISIR) plus the number of students who completed an alternative application form developed by the institution for this purpose. The institution may then apply this number to its own methodological framework for disbursement of funds to produce a final total of eligible students at the institution. The institution is not asked to make assumptions about the potential eligibility of students for whom the institution has not received an ISIR or an alternative application.

Cares Act Grant Method

As Cares Act Grant applications are received, the Financial Aid staff confirms the following:

- The Student is in an active or in a Title IV approved leave of absence enrollment status
- The Student is meeting Satisfactory Academic Progress standards
- The Student is enrolled in an on-ground certificate, diploma, or degree program
- The Student is eligible for Title IV aid as demonstrated by a valid Institutional Student Information Record for either the 2019-20 or 2020-21 aid year, with no unresolved comment code for citizenship, selective service, default, Social Security Number, or other general eligibility requirements
- The Student has attested to having incurred expenses due to disruptions of campus operations caused by the coronavirus pandemic for one or more of the following categories:
 1. Food
 2. Housing
 3. Course Materials
 4. Technology
 5. Health Care
 6. Child Care
 7. Lose of Work

After confirming all of the above criteria, award amounts will be extended to an eligible student for the the amount up to the maximum award shown in the table below:

Incurred Expense	Award Amount
1. Food	\$ 100
2. Housing	\$ 100
3. Course Materials	\$ 50
4. Technology	\$ 50
5. Health Care	\$ 100
6. Child Care	\$ 100
7. Lose of Work	\$ 100

The Financial Aid staff member will award the grant associated with each of the incurred expenses stated on the application by the student. The total grant amount is sent by check to the student's physical address on file with NPCollege at the time.

If the emergency grant funds have not been exhausted, NPCollege will send an additional grant to all students with approved applications prorated on the remaining balance of the funds.

Student Emergency Grants

The Student Emergency Grant was created to provide support for NPCollege students who are experiencing a crisis that could adversely affect their semester. The funding intends to support students experiencing temporary financial hardship as a result of COVID-19. The funding is a combination of:

Federal assistance provided through the Higher Education Emergency Relief Fund (HEERF), which includes emergency financial aid grants created by the Coronavirus Aid, Relief, and Economic Security (CARES) act.

The funds are limited and not intended to provide ongoing relief for recurring expenses.

Emergency funding is provided in the form of a grant that does not need to be repaid. Applications will be reviewed by the Financial Aid Office and the Directors of NPCollege.

Award Amount

The value of the grant will vary according to the needs of the student, but cannot exceed \$6,000. Awards typically range from \$200 to \$600 and are allocated based on the type of need.

What expenses can be covered through the Student Emergency Fund?

- Housing assistance, which could include rent, security deposit, costs associated with an unplanned move, or short-term hotel costs incurred to relocate, quarantine or isolate, for personal safety, etc.
- Assistance with food.
- Costs of additional equipment, course materials, software, or technology to complete educational requirements via remote learning.
- Medical expenses related to COVID-19.
- Unplanned travel expenses to receive medical care, to self-quarantine or isolate. Examples could include airfare, car rental, bus or train fare, etc.
- Unplanned or additional child care costs necessary to complete classwork.
- Emergency personal or “incidental” expenses such as clothing, hygiene items, etc.
- Safety-related needs such as change of locks, legal assistance, etc.

What expenses are typically not covered by the Student Emergency Fund?

- Credit card debts
- Penalties, fines, parking or other tickets
- Nonessential expenses
- Expenses due to a lack of planning or overspending

Eligibility Requirements

- You must be enrolled and active in a Title IV eligible program (Hemodialysis or Phlebotomy Technician programs not qualifies) at NPCollege. Students on a Leave of Absence due to COVID-19 issues will still be eligible.
- You must have experienced an education-related expense as a result of COVID-19.
- You must not be on academic suspension, behavioral probation, or suspension.

Additional Requirements for HEERF Federal Emergency Grants

- You must complete the 2019-20 or 2020-21 [Free Application for Federal Student Aid](#) (FAFSA).
- You must be eligible for federal financial aid. International and ASSET/DACA students are not eligible.
- You must be meeting the requirements of [Satisfactory Academic Progress \(SAP\)](#).
- Students enrolled after March 13, 2020, are not eligible.

How to Apply

- Submit the Emergency Grant Application by the end of the business day on May 26, 2020.
- Applications will be processed as they are received and students will be notified of the status of their application generally within five business days.

Awarding Criteria

Many factors are taken into consideration when reviewing applications and determining grant amounts. These factors include, but are not limited to:

- Availability of funding.
- The nature and urgency of the student's emergency. Priority consideration will be given to students who experienced a loss of income from employment-related to COVID-19.
- Financial need as entered in the application.

How the Award is Paid

Emergency grants are paid directly to the student by a paper check that will be mailed to the student, which may take several days. Emergency funds cannot pay any charges directly on the tuition and fee bill or be held on the student account for future charges. The funding will be disbursed by NPCollege's financial aid department beginning at the end of May 2020 until it runs out.